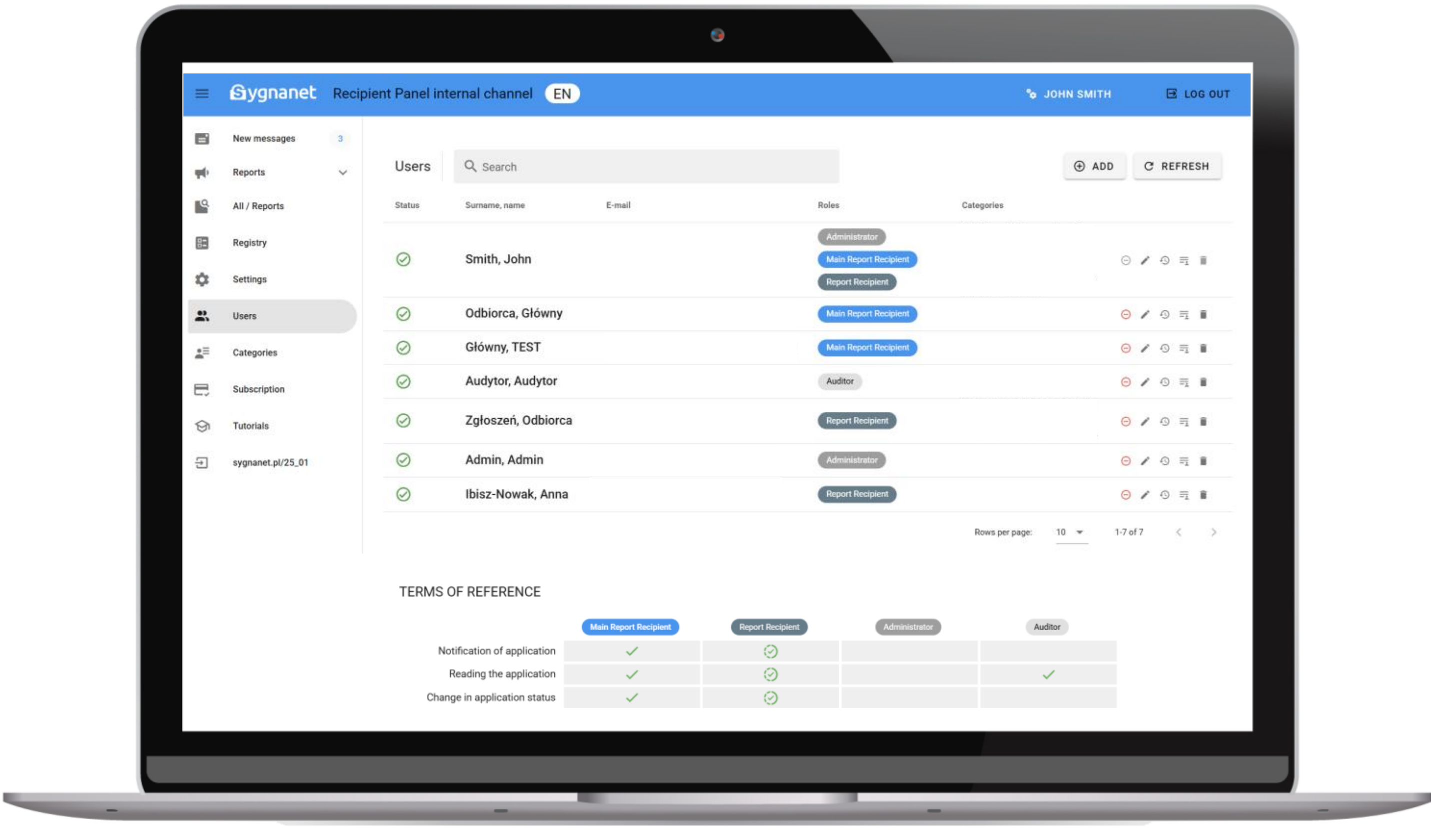
In the 'Users' tab, you can:

- Add a new user to the recipient panel (Main Report Recipient, Report Recipient, Administrator, Auditor)
- Block, edit permissions, and remove users
- Track user history and actions performed

ACCESS TO THE 'USERS' TAB IS GRANTED TO: THE MAIN REPORT RECIPIENT AND THE ADMINISTRATOR.



SCOPE OF PERMISSIONS

User Permissions
Each user has different permissions (roles). A single user can have more than one role in the system.

The **Main Report Recipient** holds the most important role in the system, receives notifications about all reports, and can read reports, change their status, communicate with the whistleblower, and manage categories and users. They cannot delete other users but can block them.

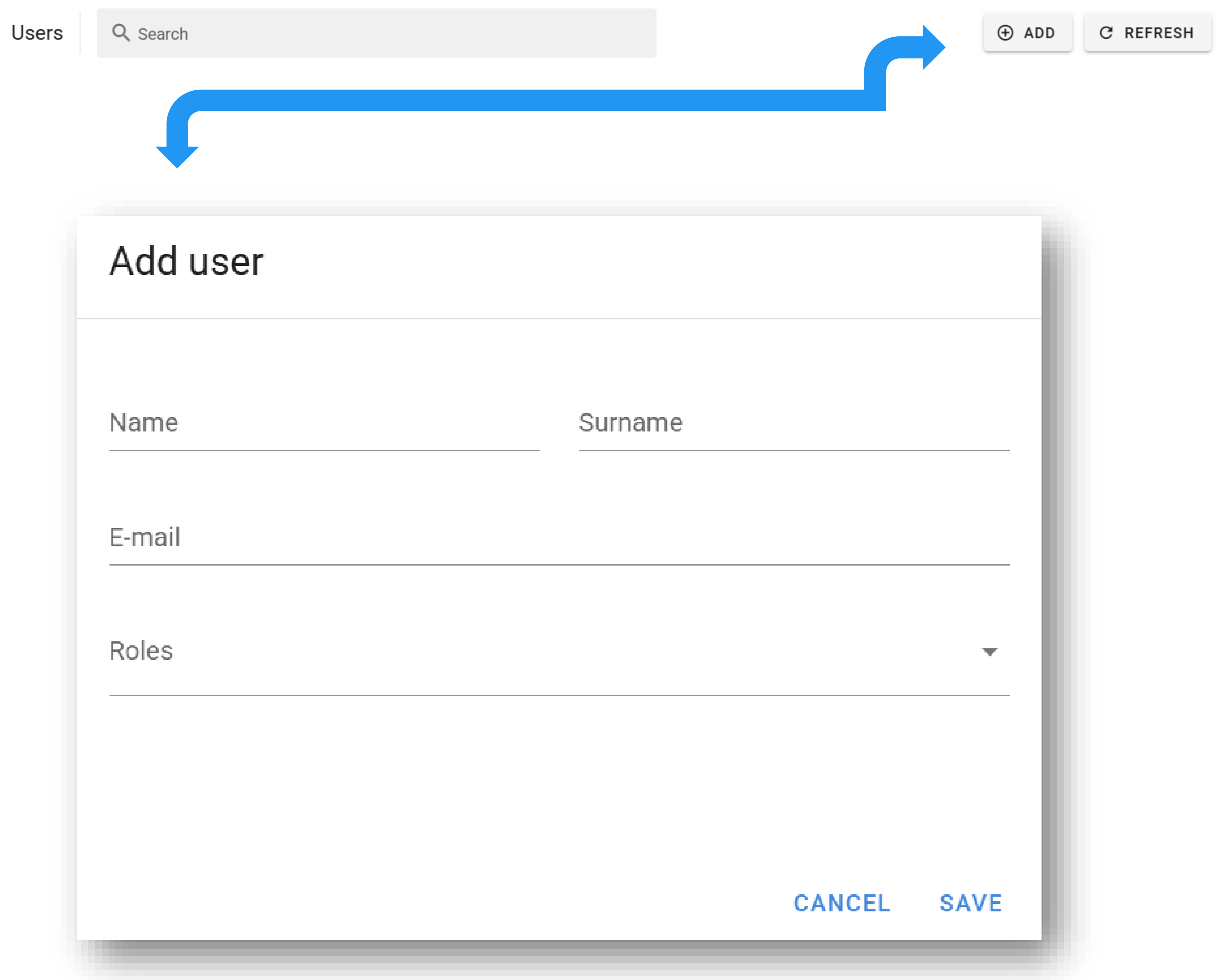
The **Report Recipient** receives notifications only for reports within the categories assigned to them. They can read such reports, change their status, and communicate with the whistleblower. The Report Recipient can also access other reports (from different categories) if shared with them by the Main Report Recipient at the report level.

The **Administrator** manages settings, users, and categories. This role can be assigned to a "technical person," such as an IT department employee. The Administrator is the only role that can delete users.

The **Auditor** has read-only access to reports (can read them but cannot make changes).

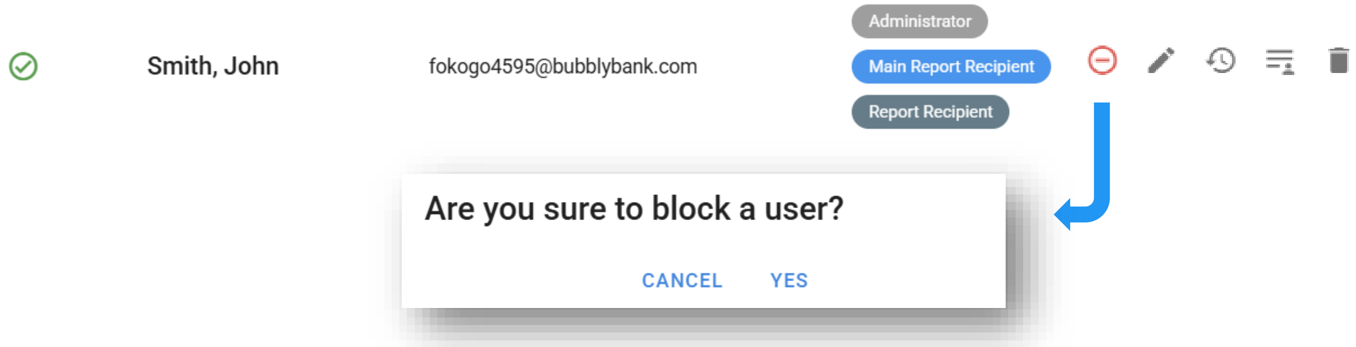
ADDING ANOTHER USER

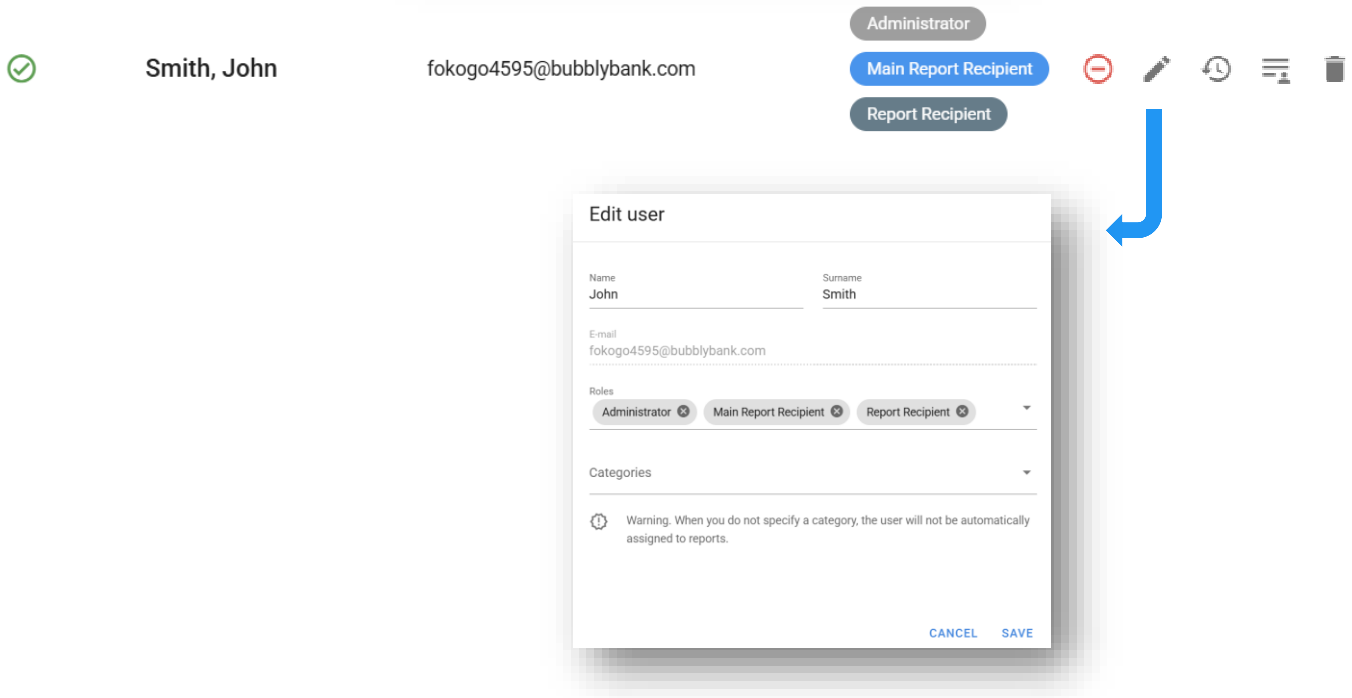
To add a new user to the recipient panel, click 'add'. Enter their first and last name, email address, and assign a role. Click 'save'. The new user will receive an activation link at the provided email address. They must click the link and then set a password for logging in and decrypting reports.

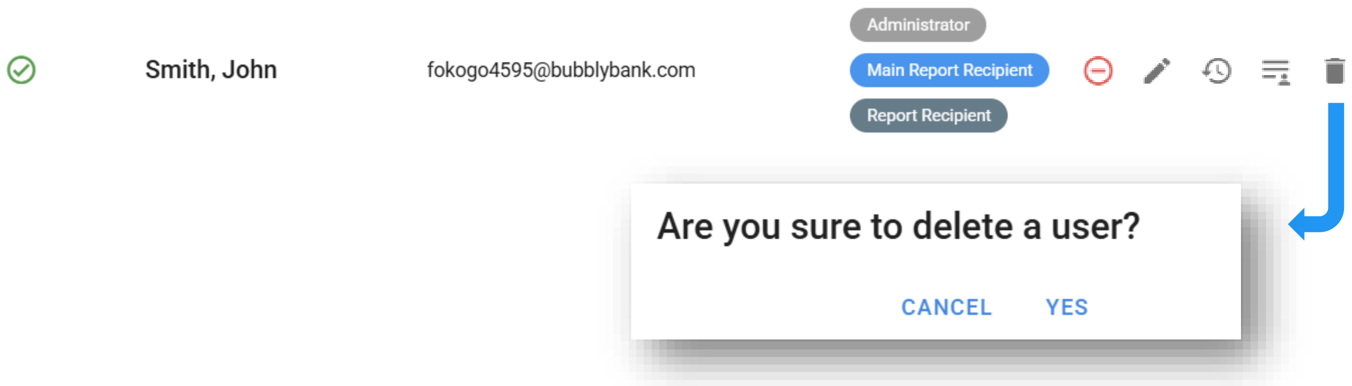


BLOCKING/EDITING PERMISSIONS/DELETING

Using the designated buttons, you can block a user, edit their permissions, or remove them from the panel.







TRACKING HISTORY AND PERFORMED ACTIONS

You can track the history of all events related to a given user (e.g., granting additional permissions or assigning them to a category).