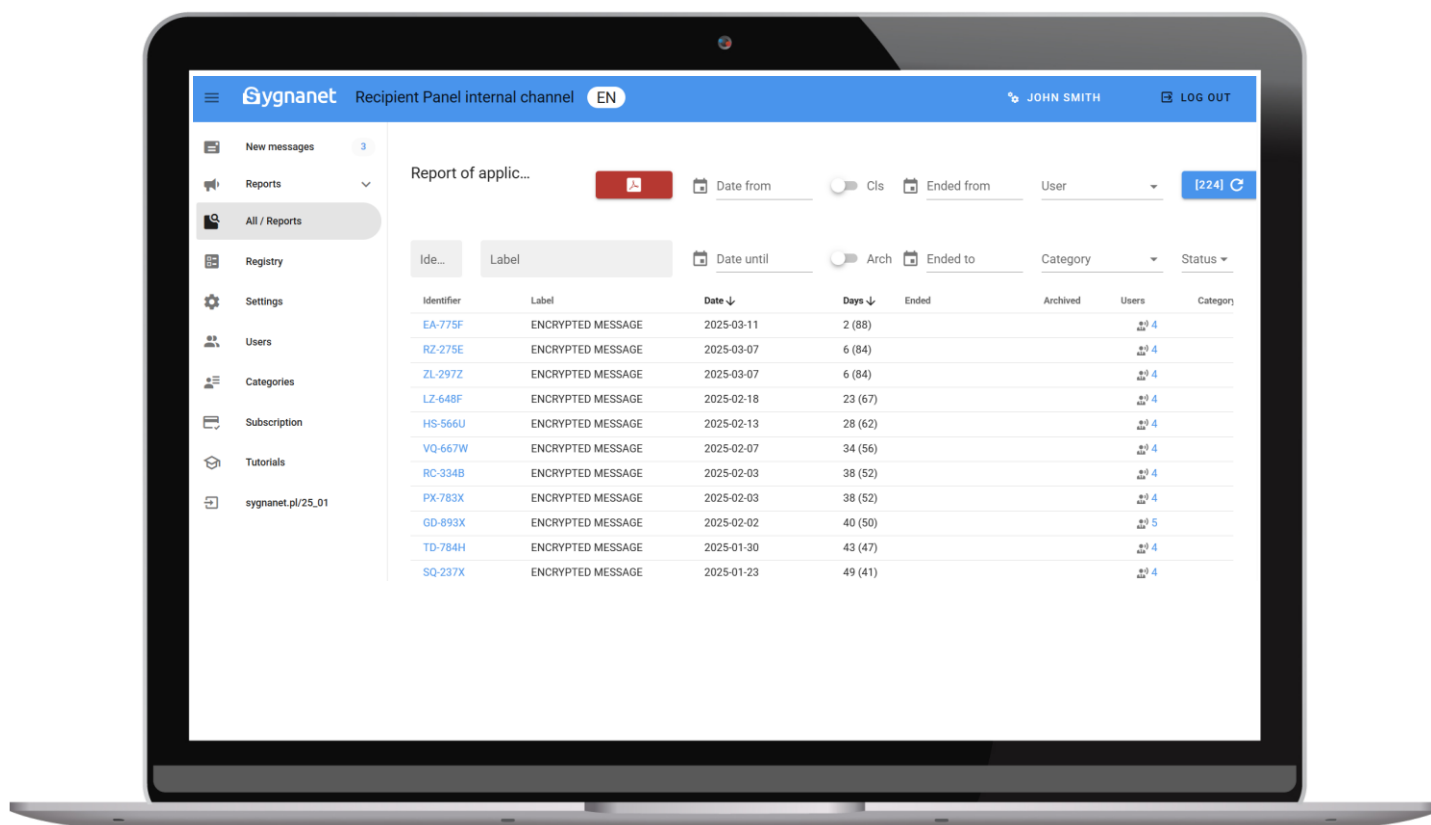# In the 'all/reports' tab, you can:

- view all reports that are in the panel
- create and download reports
- search for reports using advanced filters
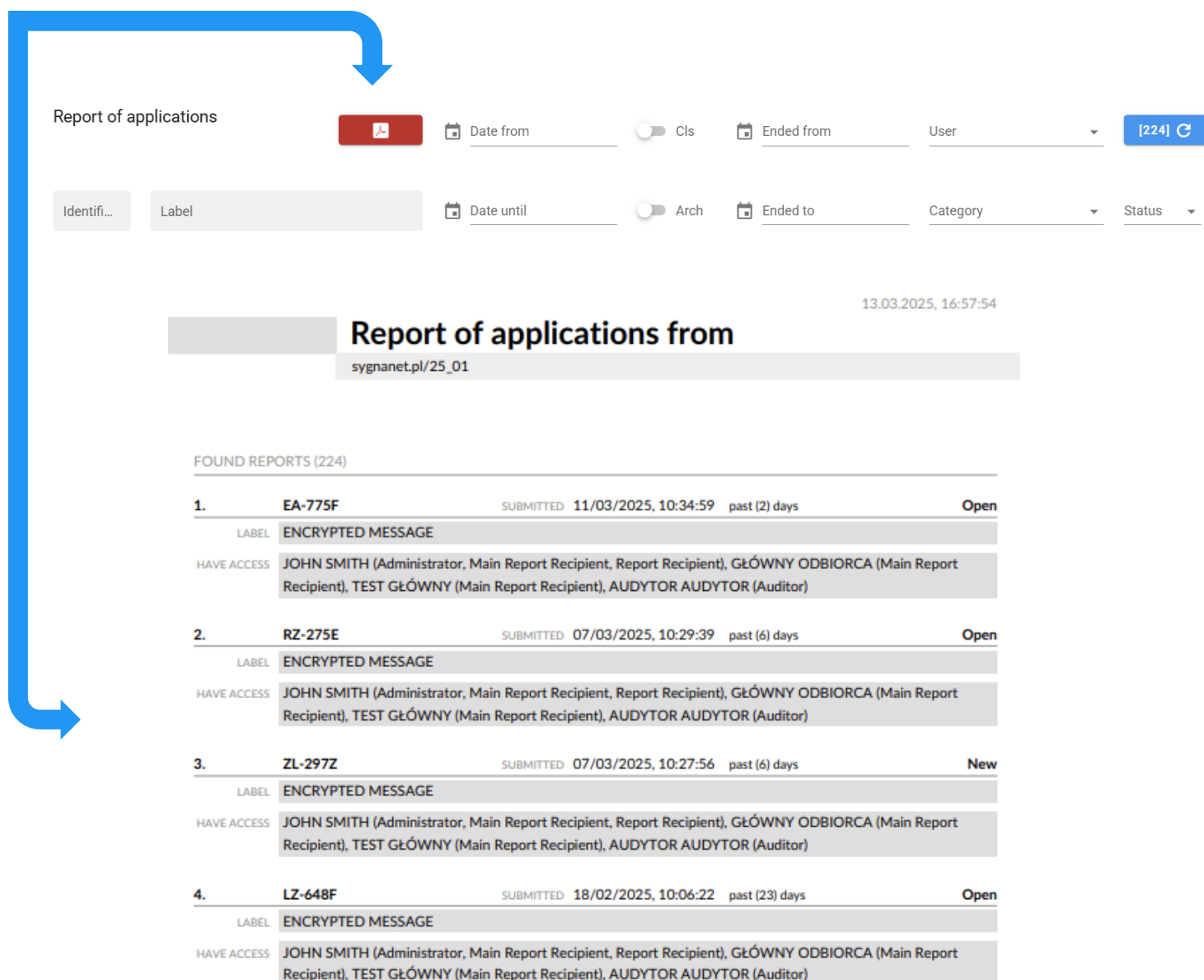
IN THE "ALL/REPORTS" TAB, THE USER CAN ONLY SEE THE REPORTS THEY HAVE BEEN GRANTED ACCESS TO. THIS TAB IS NOT VISIBLE TO THE ADMINISTRATOR.

To create a report, select the criteria you are interested in (time range, completed reports, archived reports, user(s) with access to the report, category, status, report ID, report label). You can select any number of criteria.

To download, click the button ⬛ .

Report of applications

Identifi...	Label		Date from		Cls		Ended from		User	[224] ⟳
			Date until		Arch		Ended to		Category	Status

13.03.2025, 16:57:54

Report of applications from

sygnanet.pl/25_01

FOUND REPORTS (224)

1. **EA-775F**   SUBMITTED 11/03/2025, 10:34:59   past (2) days   **Open**
    LABEL ENCRYPTED MESSAGE
    HAVE ACCESS JOHN SMITH (Administrator, Main Report Recipient, Report Recipient), GŁÓWNY ODBIORCA (Main Report Recipient), TEST GŁÓWNY (Main Report Recipient), AUDYTOR AUDYTOR (Auditor)

2. **RZ-275E**   SUBMITTED 07/03/2025, 10:29:39   past (6) days   **Open**
    LABEL ENCRYPTED MESSAGE
    HAVE ACCESS JOHN SMITH (Administrator, Main Report Recipient, Report Recipient), GŁÓWNY ODBIORCA (Main Report Recipient), TEST GŁÓWNY (Main Report Recipient), AUDYTOR AUDYTOR (Auditor)

3. **ZL-297Z**   SUBMITTED 07/03/2025, 10:27:56   past (6) days   **New**
    LABEL ENCRYPTED MESSAGE
    HAVE ACCESS JOHN SMITH (Administrator, Main Report Recipient, Report Recipient), GŁÓWNY ODBIORCA (Main Report Recipient), TEST GŁÓWNY (Main Report Recipient), AUDYTOR AUDYTOR (Auditor)

4. **LZ-648F**   SUBMITTED 18/02/2025, 10:06:22   past (23) days   **Open**
    LABEL ENCRYPTED MESSAGE
    HAVE ACCESS JOHN SMITH (Administrator, Main Report Recipient, Report Recipient), GŁÓWNY ODBIORCA (Main Report Recipient), TEST GŁÓWNY (Main Report Recipient), AUDYTOR AUDYTOR (Auditor)

Thanks to the advanced filters, the "all/reports" tab also functions as a search engine. Select criteria and then go directly to the report you are interested in. Note that you can also successfully enter keywords that you used in report tags.