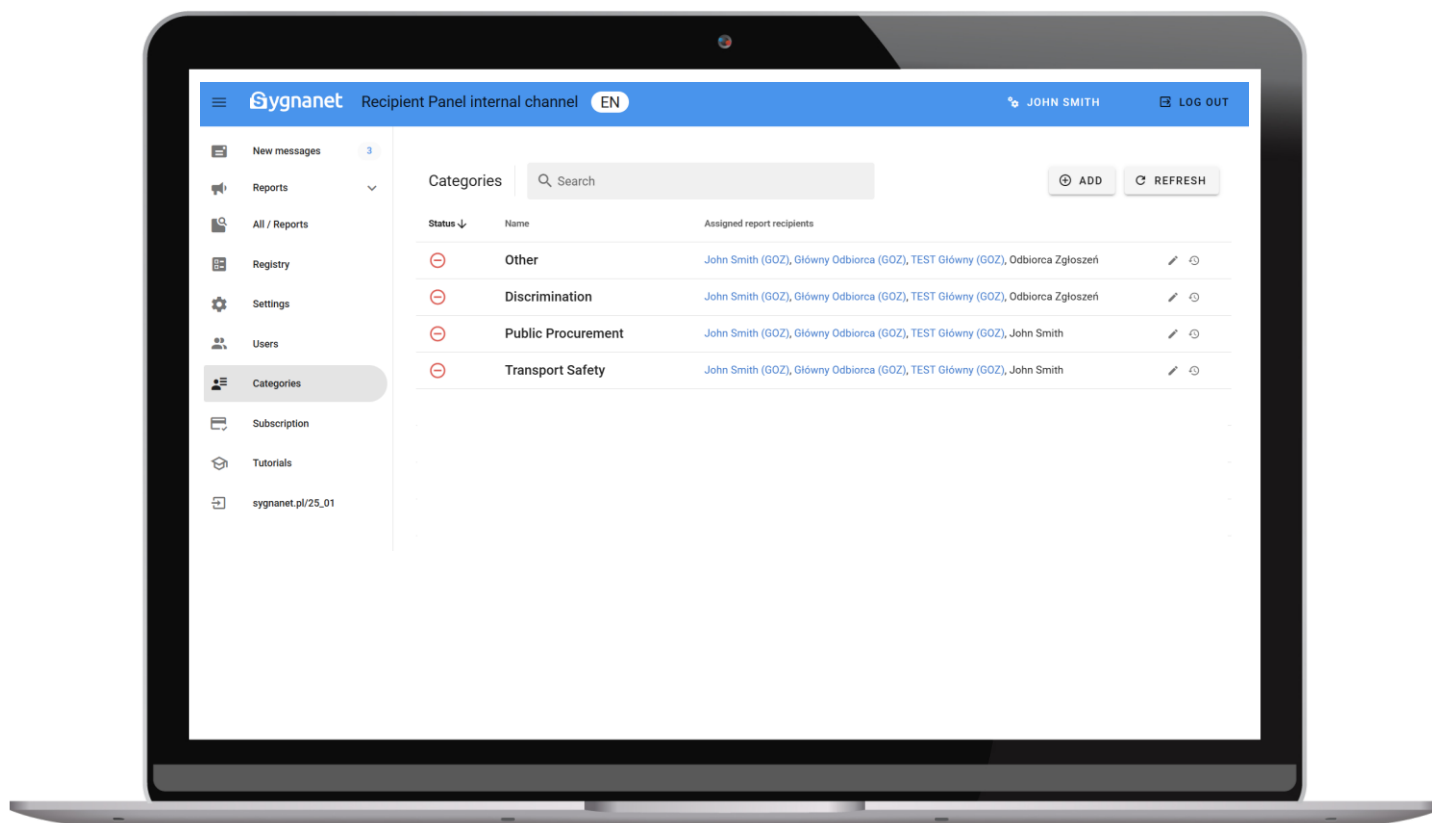


In the "Categories" tab, you can:

- Add a category of legal violations (or another category) visible on the reporting form and check the history of its edits.
- Adding a category to the form means that the whistleblower must link the content of the report to a selected category in order to submit it.

ACCESS TO THE "CATEGORIES" TAB IS GRANTED TO: THE MAIN RECIPIENT OF REPORTS AND THE ADMINISTRATOR.



ADDING A NEW CATEGORY

To start, click "add," enter the category name, assign a recipient for reports (mandatory—if no user has the Report Recipient role, assign it in the "users" tab), and check "category visible on the whistleblower form." Confirm by clicking "save."

Categories

Secure signalling channel

[sygnanet.pl/25_01](#)

Describe in detail the event or problem you would like us to deal with.

Select a category

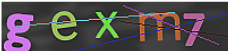
Select a category


Discrimination

Public Procurement

Attachments

No attachments





+

ADD

 REFRESH

Add a category

Category name

Main recipients (have access to reports in this category and receive notifications)

Every user who holds the role of the Primary Report Recipient

Recipients of reports in this category

☐





Category visible on the whistleblower form

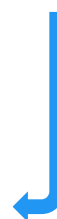
CANCEL

SAVE

CATEGORY EDITING

You can edit the category name and decide who has access to reports in this category even after its creation. You can also delete a category, but only if there are no reports assigned to this category in the panel. To start, click the indicated button.


✓	Discrimination	John Smith (GOZ), Główny Odbiorca (GOZ), TEST Główny (GOZ), Odbiorca Zgłoszeń	 
✓	Public Procurement	John Smith (GOZ), Główny Odbiorca (GOZ), TEST Główny (GOZ), John Smith	 



Edit category

Category name
Public Procurement

Main recipients (have access to reports in this category and receive notifications)
Every user who holds the role of the Primary Report Recipient





Recipients of reports in this category
John Smith 

☒ Category visible on the whistleblower form



[DELETE CATEGORY](#) [CANCEL](#) [SAVE](#)

HISTORY



History allows you to track changes in the category name, access edits, and its status (visibility on the whistleblower's form).

✓	Discrimination	John Smith (GOZ), Główny Odbiorca (GOZ), TEST Główny (GOZ), Odbiorca Zgłoszeń	 
✓	Public Procurement	John Smith (GOZ), Główny Odbiorca (GOZ), TEST Główny (GOZ), John Smith	 

Category report

 REFRESH  CLOSE

Public Procurement

Date ↓	User	Event
2025-03-13 17:16:38	John Smith	Category status changed Hidden → Visible
2025-03-13 17:14:50	John Smith	Category name changed Zamówienia publiczne → Public Procurement
2025-01-09 10:10:59	John Smith	Category status changed Visible → Hidden
2024-11-29 09:50:50	John Smith	Category status changed Hidden → Visible
2024-11-20 15:08:31	John Smith	Removed recipient witis witis from category Zamówienia publiczne
2024-10-17 17:35:54	John Smith	Category status changed Visible → Hidden
2024-09-19 08:54:42	John Smith	Category status changed Hidden → Visible
2024-09-05 10:00:08	John Smith	Category status changed Visible → Hidden
2024-08-22 16:22:21	John Smith	Category status changed Hidden → Visible
2022-12-01 12:56:25	John Smith	Category status changed Visible → Hidden
Rows per page: 10 1-10 of 51  		

CATEGORIES - ASSUMPTIONS

1. Changing a category name updates it in all reports: future, current, and archived ones.
2. A category can only be deleted if no reports are assigned to it.
3. The recipient cannot change the report's category (it is assigned by the whistleblower, and if selected incorrectly, there is no option to modify or remove it within a specific report).
4. A category is always linked to a Report Recipient (i.e., the Main Report Recipient or Administrator must associate a given category with a Report Recipient, and that recipient will have access to all reports assigned to that category unless their access is revoked at the report/category level).
5. Deactivating a category does not revoke the Report Recipient's access to reports in that category.
6. Renaming a category does not revoke the Report Recipient's access to reports in that category.
7. Revoking a Report Recipient's access to a specific category does not apply retroactively.
8. Reports in a given category are accessible to the assigned Report Recipient, the Main Report Recipient, and the Auditor.
9. If a Report Recipient is assigned to a category, they do not gain access to reports in that category that were already submitted; they can only access future reports.
10. Access to reports already in the system can only be granted at the individual report level.
11. One or more Report Recipients can be assigned to a single category.